



## CBC Sound/Tech Engineer Job Description

Cornerstone Baptist Church is currently looking for a Sound/Tech Engineer to work in our Tech Ministry. This position requires at least 8 hours per week to be performed on Sunday morning during the 8 am and 11 am worship services, during choir rehearsal and during various worship services scheduled during the weekday throughout the year.

Responsibilities include;

- Act as the main sound engineer for all video and sound production
- Live streaming and Video Editing
- Maintain good file management of all media
- Create Graphic Slides for Music Ministry
- Coordinating with music director for words to hymns and worship music on PowerPoint.
- Coordinate with Director of Ministries regarding church announcements or video presentations.
- Support church and ministry events with audio/video needs when scheduled.
- Test and resolve equipment issues, diagnose and correct media system problems in collaboration with Pastor, Musician, and tech Ministry.
- Clean audio and video equipment and store properly, maintain inventory of equipment.
- Duplicate audio and video data.

Requirements

- Prior live sound production and/or audio and video editing on any platform
- Punctual, polite and with a positive attitude
- Able to manage multiple projects
- Fluent with both Apple and Windows products

Skills

- Required - Microsoft Office, Audio Engineering, Microsoft Windows, Apple Macintosh
- Preferred - Video Editing, Audio Post Production, Audio Mixing, Internet Video Production

Please send all inquiries or resumes to [cbc@cornerstonechurchofyork.com](mailto:cbc@cornerstonechurchofyork.com)